**Personal Assistant for a 9-year-old boy**

**Otley, near Ipswich,**

**8 hours per week minimum**

**£16.85 per hour**

**Job reference: 4614**

**Brief: Closing Date:** 25/03/2022

Caring and committed Personal Assistant required for a 9-year-old boy with complex health needs in Otley near Ipswich. As a committed personal assistant, you will be invaluable in helping the child in his independence, upbringing, and activity time, whilst providing respite to his parents. You will be employed by and responsible to his parents and would communicate with them.

The young boy has 2 siblings at home alongside his parents and pet cat. As an active young child, he loves sensory toys and audiobook stories, his bath time and going outside for activities and walks. As a personal assistant you will become deeply involved within the household and the young boy’s life so must be willing to take on this responsibility and be a reliable assistant and companion.

One night shift will be required per week, but generally hours are flexible for candidates depending on their availability and are to be discussed between the employers and the parents. A minimum of 8 hours per week are expected within the role.

**Job duties**

This position will involve but will not be limited to

* Personal care: including washing, teeth cleaning, and pad changes
* Hoisting: moving the cared for using a hoist from his bed to his wheelchair
* Assistance with gastrostomy and peg feeding
* Assistance with oral and nasal suctioning where required
* Assistance where epileptic symptoms occur
* Assistance with the young boy to provide sensory play stimulation
* Administering medication

**Essential requirements**

* Candidates should have a basic background and understanding of medical needs and caring for children with complex care needs
* Excellent communication both verbal and non-verbal, and are able to express themselves
* The confidence and capability to work alone and unsupervised with the child
* Willingness to learn, adapt, and develop new skills, including training
* Candidates should be reliable, committed, and trustworthy

**Desirable Requirements**

* A background working with individuals and children with complex needs is desirable but not essential for applicants
* Previous training and experience with comparable health conditions is desirable but not essential as training can be provided

**Summary Terms and Conditions**

* The pay rate for this position is £16.85 per hour
* You will be reimbursed for any agreed expenses incurred as part of the role.
* To be considered for this role you must be able to work the hours required and specified within the job description.
* The annual holiday entitlement for this position will be equivalent to the statutory holiday entitlement of 5.6 weeks per year pro rata.
* This post is also subject to a satisfactory DBS check and two references, one of which must be your last or most recent employer
* This post will also be subject to a probationary period of 3 months.

**Please note** - Please ensure you include names, addresses & telephone numbers of two referees, one of which should be your current/ last employer (if relevant).

**How to apply**: If you wish to apply for this position, please complete the enclosed application form and return to the address below. Alternatively, please visit our website <https://www.suffolkindependentliving.org.uk/> where you will be able to find an online application form.

Suffolk Independent Living **Closing date**: 25th March 2022

IP City Centre, Unit 9, **Job reference:** 4614

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